

Course Registration App (Mobile) User Manual



June 2026

KOREA UNIVERSITY

Contents

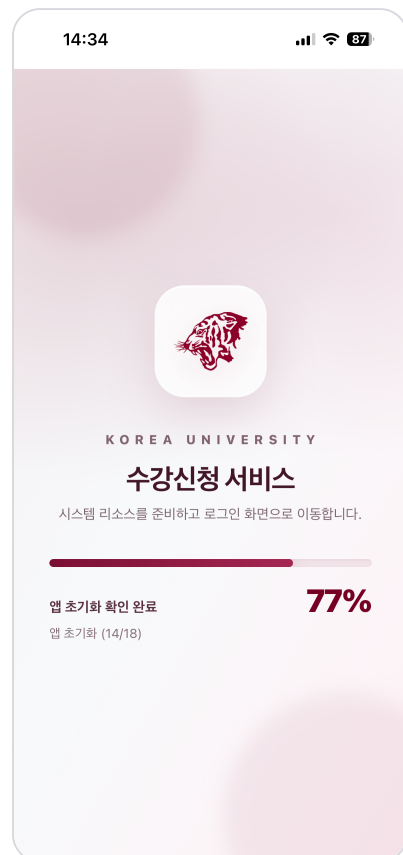
1. System Overview & App Installation	01
2. Login	02
3. Home Screen Layout	03
4. How to Register for Courses	04
A. Preferred course · B. Course (offered)	04
C. Course No (Fast registration) · D. Registration list	05
5. Timetable	06
6. Preferred Course List Registration	07
7. Other Menus · 8. Usage Precautions	08

Note

All screens in this manual are examples from the mobile **app**. Personal information such as name and student ID has been redacted, and professor names are shown as * * *.

1. System Overview & App Installation

Mobile course registration uses a **dedicated app**. Download it from the App Store (iPhone/iPad) or Play Store (Android). On launch, the app goes through an initialization screen and moves to the login screen.



[App Launch Splash] Moves to the login screen after initialization

A. Download & Install

iPhone · iPad
App Store

Android
Play Store

Search "Korea University Course Registration" and install

Type	Access
Mobile	Dedicated app
PC (Web)	sugang.korea.ac.kr

1 Open the **App Store** (iPhone) or **Play Store** (Android).

2 Search for "**Korea University Course Registration (고려대학교 수강신청)**" and install it. (Keep it updated to the latest version.)

3 Launch the app; after the splash screen it moves to the login screen.

Caution

The same student ID **cannot be logged in on PC and mobile at the same time**; only the most recently logged-in device can be used.

2. Login

Enter your **Student ID** and **Password**, then tap **Login**.

09:46

고려대학교 수강신청 시스템
Korea university
Course Registration System

한국어 English

학번 (Student ID Number)
Please enter your Student ID Number

비밀번호 (Password)
Please enter your password

☐ Remember ID

Login

Password

- Portal (KUPID) users: Use your portal password.
- Non-portal (KUPID) users: Set your password in the "Password Change for Non-Portal Users" menu on the course registration website. The initial password is your date of birth [YYMMDD].
- ※ New International Undergraduate Students (through International Undergraduate Admission ONLY) and Exchange Students (Email Notification from GSC)

If you forget your password

[Login] Enter Student ID · Password, then tap Login

- 1 Enter your **Student ID**.
- 2 Enter your **Password**.
- 3 Check '**Save ID**' to remember it next time.
- 4 Tap the **Login** button.

Password Guide

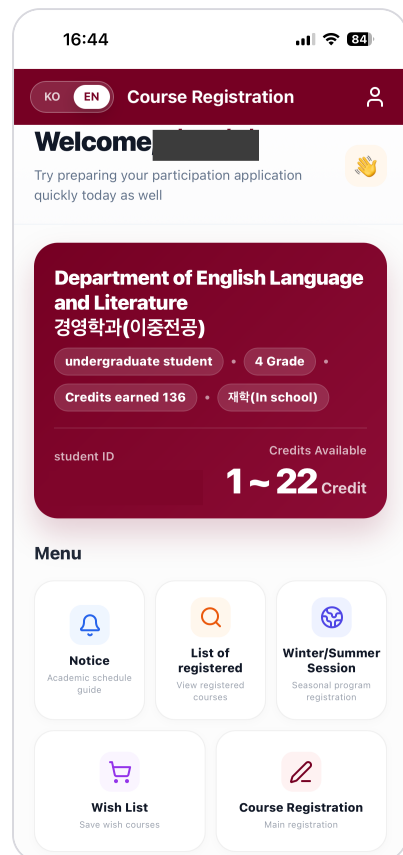
- **Portal (KUPID) users** : use your portal password.
- **Non-portal users** : use the password set in 'Password Change for Non-Portal Users'

Caution

After changing/reissuing your password on the portal, wait **10 minutes** before logging in.

3. Home Screen Layout

After login, the **Home** screen appears. It shows a greeting, a **Student Profile card** (department · year · credits earned · student ID · credits available), and the function **menu cards** below.



[Home] Greeting · Student Profile card · menu cards (name & ID redacted)

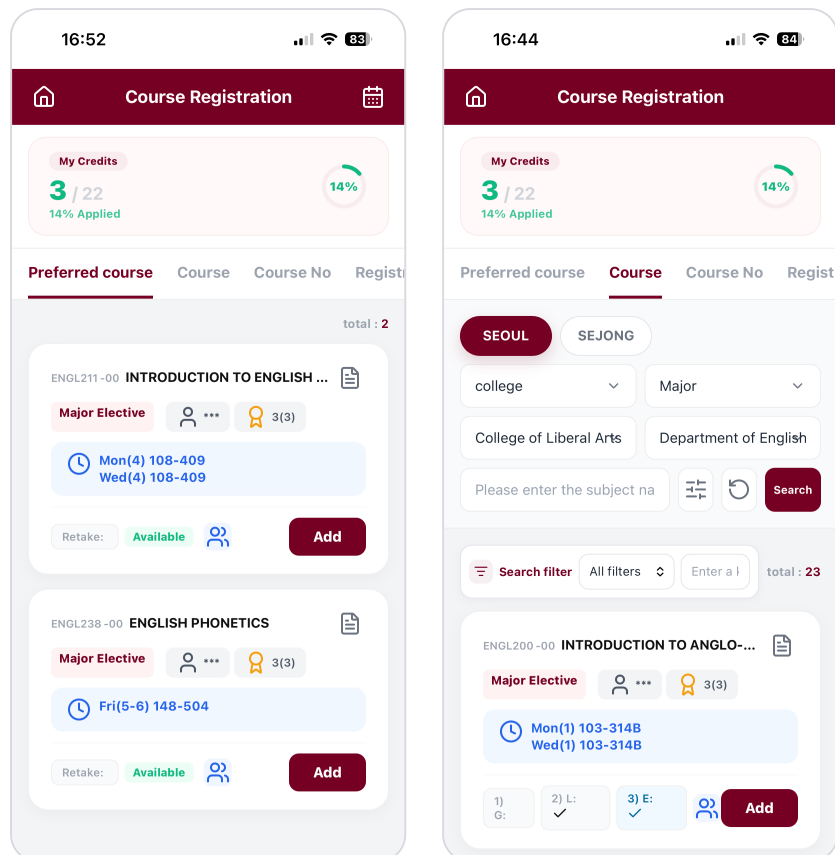
Menu Card	Description
Course Registration	Main registration (tabs: Preferred course · Course · Course No · Registration)
Wish List	Save preferred/interested courses (listing period)
List of registered	View registered courses
Notice	Academic / registration schedule guide
Winter/Summer Session	Seasonal program registration

Top bar

KO/EN language toggle on the left, **user** () on the right. On function screens, the **home** (△) and **timetable** () icons are shown.

4. How to Register for Courses

Tap the **Course Registration** card on the Home screen. The screen has a **My Credits** status card (credits/progress) and the **Preferred course · Course · Course No · Registration** tabs; courses are shown as cards.



[A. Preferred course] Tap **Add** on a saved-course card to register (professor ***)

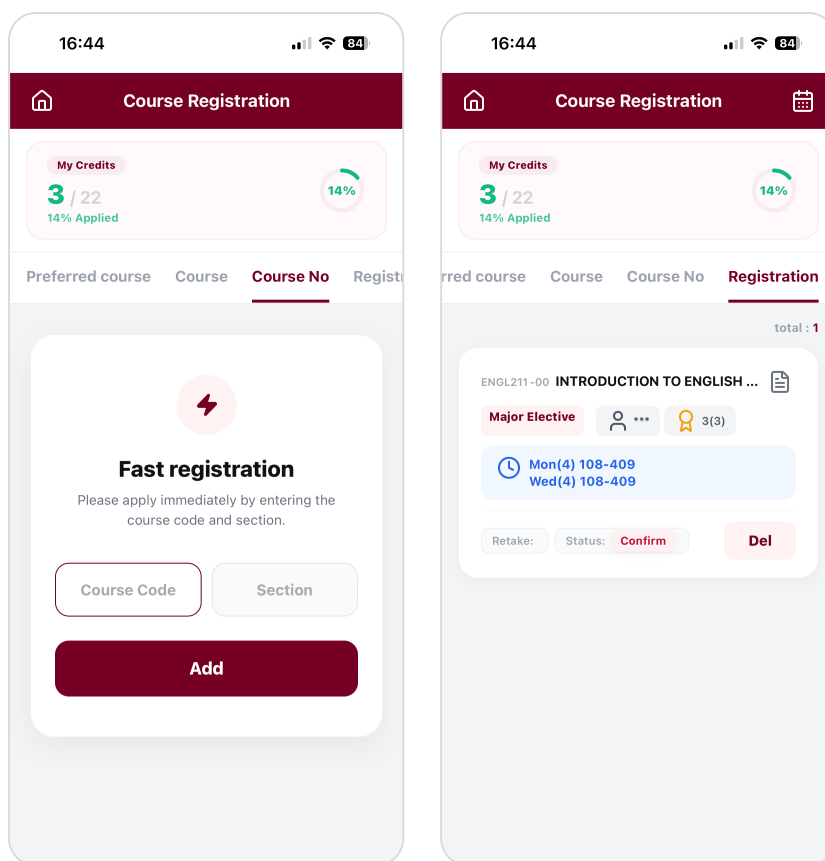
[B. Course] Choose campus/department, tap **Search** → tap **Add** on a result

A. Preferred course

From your saved preferred/interested course list, tap the **Add** button on each card to register immediately.

B. Course (offered courses)

- 1 Select the **SEOUL/SEJONG campus**, then choose **college · classification · department**.
- 2 Optionally enter a **course name** and tap **Search**. (Use the search filter to narrow the results.)
- 3 Tap the **Add** button on the course you want.



[C. Course No — Fast registration] Enter course code & section, then tap Add

[D. Registration list] Check Status (Confirm) · tap Del to cancel (professor ***)

C. Course No (Fast registration)

Enter the **course code** and **section** directly and tap **Add** to register instantly (the fastest method).

D. Registration list — Check & Cancel

- 1 Tap the **Registration** tab.
- 2 Confirm that each course's **Status** is '**Confirm**'.
- 3 To cancel, tap the **Del** button on that card.

Important

After registering on the app, **always re-check the Registration list**.

5. Timetable

Tap the **timetable** (📅) icon at the top right of the Course Registration screen to open the timetable popup. Registered/wish courses are shown as colored blocks on a day × period grid, with each period's actual class time.

Time	Mon	Tue	Wed	Thu	Fri	Sat
0 08:00~08:50						
1 09:00~09:50						
2 10:00~10:50						
3 11:00~11:50						
4 12:00~12:50	INTRO DUCTI ON TO ENGLIS H LINGUI STICS(English) Mon(4) 108-40 9 Wed(4) 108-40 9 ***		INTRO DUCTI ON TO ENGLIS H LINGUI STICS(English) Mon(4) 108-40 9 Wed(4) 108-40 9 ***			
5 13:00~13:50						
6 14:00~14:50						
7 15:00~15:50						
8						

Reading the Timetable

- Registered/wish courses appear as **colored blocks** on the day × period grid.
- Each period shows its **actual class time** (e.g., Period 4 = 12:00–12:50).
- Scroll down to see period 10 and later time slots.

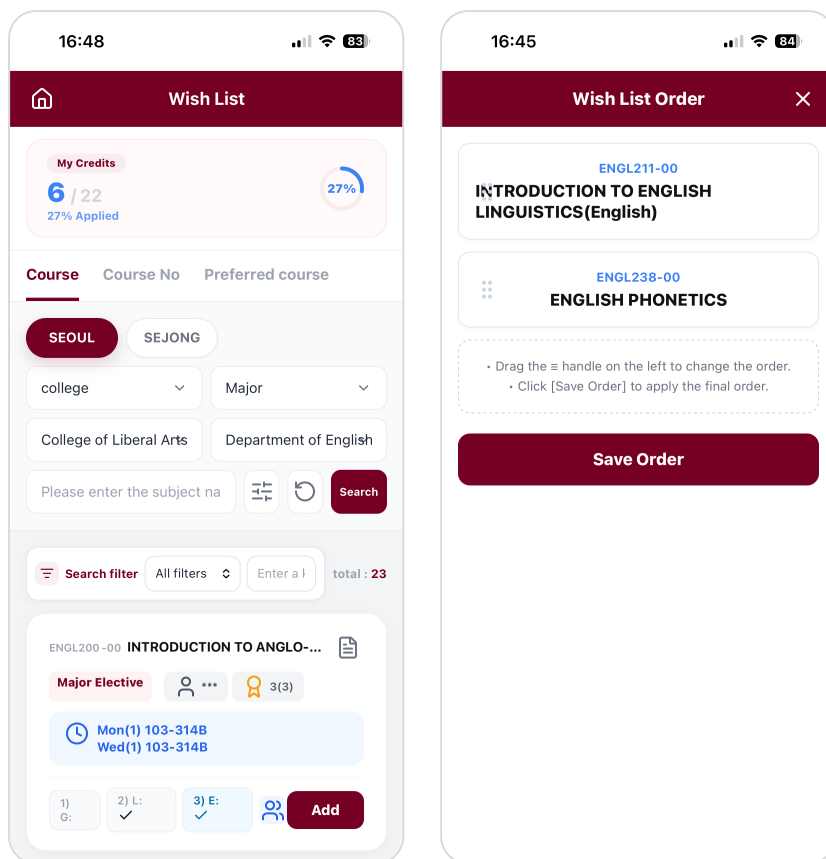
TIP

Right after registering, use the timetable to check for **time conflicts or missing courses**.

[Registration Timetable] Courses on the day × period grid; tap **Close** to exit

6. Preferred Course List Registration

Tap the **Wish List** card on the Home screen. Before course registration, add the courses you want in advance during the **preferred-listing period**. The screen has the **Course · Course No · Preferred course** tabs.



[Wish List ▶ Course] Choose campus/department, Search → tap **Add** to save (professor ***)

[Wish List Order] Drag the ≡ handle to arrange, then tap **Save Order**

A. Adding Courses & Processing Rules

- Find a course on the **Course** or **Course No** tab and tap **Add** to save it to the wish list. (Course-name search: 2+ Korean or 3+ English characters.)
- Processing rule** : if applicants ≤ quota, all are registered; if it **exceeds the quota**, only **20%** of the total/per-year quota is processed by priority-based lottery.
- Courses not processed must be **registered again during the course-registration period**; saved courses can be registered from the **'Preferred course' tab** on the registration screen.

B. Managing the Order (Wish List Order)

- Open the 'Wish List Order' window.
- Drag the ≡ **handle** on the left to move courses into the desired order.
- Tap **Save Order** to apply the final order. (Shown in this order on the registration screen's 'Preferred course' tab.)

7. Other Menus

Use the following functions from the Home screen menu cards.

Menu	Description
List of registered	View your registered courses as cards (same information as the 'Registration' tab on the Course Registration screen).
Notice	View academic and course-registration schedule announcements.
Winter/Summer Session	Seasonal (summer/winter) program registration (active only during the relevant period).

8. Usage Precautions

A. Macro Prevention

- If you attempt to save more than a set number of times, you must enter the **character string** shown on screen to continue. Entering it incorrectly 10 times logs you out automatically.

B. Multi-Login Prevention

- If you log in from two or more devices (PC or mobile) with the same student ID, only the **most recent login** can be used; the others are logged out automatically. **Simultaneous web & mobile use is not allowed.**

C. Course-Application Delay

- If you cancel a course whose quota is full, you can re-apply only after a delay (random, 30 min – 1 hour). Not applied for the first 30 minutes after registration opens and from 1 hour before it closes.

D. Session & Confirmation

- You are logged out automatically after a period of inactivity. After registering, always re-check the **Registration list**.

Privacy Notice

On all screens in this manual, **personal information such as name and student ID** has been redacted, and **professor names** are shown as ***.